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## MEETING ANNOUNCEMENT

**TO:** Representatives of Governments and Administrations  
Routine Distribution **No.** 14/03

**FILE:** PRO 93/29/1 **DATE:** 19 February 2014

**SUBJECT:** **EIGHTH TUNA DATA WORKSHOP (TDW-8)**

### PURPOSE OF NOTICE

1. This is an invitation to the Secretariat of the Pacific Community's "Eighth Tuna Data Workshop" to be held in Noumea at the SPC Conference Centre over five days from 14-18 April 2014.
2. This notice is a request to the Heads of Fisheries from SPC member country governments and territory administrations to nominate the person who is responsible for preparing their country's annual tuna catch estimates for the Annual Report (Part 1) made to the Western and Central Pacific Fisheries Commission (WCPFC). This person is usually, but not always, the nominated National Tuna Data Coordinator.

### NOMINATIONS

3. **Financial support** from the WCPFC-administered Japanese Trust Fund (JTF) is available for the travel and attendance for one officer who is responsible for preparing the annual tuna catch estimates. Additional country participants may be nominated to attend, but their attendance will be at the country's own expense. All SPC members who wish to participate and who require SPC funding for their representative to attend the workshop should make formal nominations to Dr John Hampton, Oceanic Fisheries Manager (email: [JohnH@spc.int](mailto:JohnH@spc.int) : fax +687 263818). Nominations should also be copied to the workshop organisers: Peter Williams ([PeterW@spc.int](mailto:PeterW@spc.int)) and Deirdre Brogan ([DeirdreB@spc.int](mailto:DeirdreB@spc.int)). Nominations should include the following information:
  - Name and full contact details of nominee, including email address, telephone and fax numbers,
  - Nominee's position and main work duties within the fisheries administration.

### PURPOSE OF MEETING

4. The purpose of the meeting is to assist Pacific Island Countries and Territories (PICTs) with respect to their data reporting obligations to the WCPFC, including the provision of advice on the best methods for preparing their annual tuna catch estimates and their Annual Report (Part 1), which is prepared for the annual WCPFC Scientific Committee meeting each year. The workshop will also investigate current issues with respect to data management and data auditing procedures.

SPC Headquarters: Noumea, New Caledonia. Regional offices : Suva, Fiji and Pohnpei, Federated States of Micronesia  
Country office: Honiara, Solomon Islands. For contact details – Website: [www.spc.int](http://www.spc.int) Email: [spc@spc.int](mailto:spc@spc.int)

Siège de la CPS : Nouméa (Nouvelle-Calédonie). Antennes régionales : Suva (Fidji) et Pohnpei (États fédérés de Micronésie)  
Bureau de pays : Honiara (îles Salomon). Site Web : [www.spc.int](http://www.spc.int) Courriel : [spc@spc.int](mailto:spc@spc.int)

## PROVISIONAL AGENDA

5. During the course of the workshop it is expected that the participants will continue to develop knowledge and skills covering a number of items including:
  - National country reports on the status of data collection, management and dissemination,
  - Preparation of their annual catch estimates for submission to the WCPFC
  - Preparation of data summaries for their Annual Report to the WCPFC – Part I (to be submitted one month prior to the WCPFC Scientific Committee meeting – August 2014)
  - Consequences of recent WCPFC decisions related to data
  - Latest developments in AUDITING tuna fishery data collection and management systems.
  - Latest developments in ARTISANAL Tuna Fisheries data collection and management systems
  - Latest developments in National IMS Systems and tuna fisheries DATABASE systems
  - Latest developments in E-REPORTING initiatives in tuna fisheries
  - Use of the national web pages hosted on the SPC/OFP web site
6. Pre-meeting requirements and the full agenda will be circulated to the participants towards the end of March 2014. Background meeting documents will be made available on the OFP web site from early April 2014 onwards.

## MEETING OUTPUTS

7. Participants should come away with the enhanced understanding required to put in place procedures for ensuring that the best methods for estimating their annual tuna catches are implemented. It is also envisaged that fully prepared participants will produce provisional estimates of their country's annual tuna catch for 2013 by the end of the workshop, ready for submission to the WCPFC. Participants should also come away with enhanced knowledge and skills related to recent developments in data management procedures and tools (for example, access to the new web-based reporting systems). The report/recommendations of the workshop will be posted on the SPC website approximately 2-3 months after the end of the workshop.

## LANGUAGE

8. The workshop will be conducted in English. Simultaneous interpretation and translation both ways between English and French will be available.

## ACCOMMODATION

9. A per-diem will be provided to the nominated officer. Hotel accommodation can be booked at the SPC Secretariat rate if any meeting participant requires, but the payment of all costs will be the responsibility of each participant.

## TRAVEL

10. An economy class return ticket by the most economical route will be provided to all SPC-funded member country and territory representatives. If participants choose to travel by a route other than the one proposed, all additional costs will be at their own expense. Travel orders cannot be issued until the official nomination has been received.

## VISA REQUIREMENTS

11. Visas are **not** required for entry into New Caledonia for stays of up to three months for nationals of all SPC member countries except Fiji and Vanuatu. Participants from Fiji and Vanuatu are requested to contact the French Embassies in their countries as well as the Secretariat for assistance.

## MEETING CONTACTS

13. The following may be contacted for any additional information:

- Official nominations to: Dr John Hampton, Oceanic Fisheries Manager, SPC (email: JohnH@spc.int fax +687 263818)
- Administrative issues, visa documentation, hotel bookings etc: Helene Ixeco, Project Assistant, Oceanic Fisheries Programme (email: HeleneI@spc.int; tel +687 26 09 53, fax +687 263818).
- Agenda items, papers, other enquiries etc: Peter Williams or Deirdre Brogan, Oceanic Fisheries Programme (email PeterW@spc.int or DeirdreB@spc.int fax +687 263818).

## INSURANCE

14. The Secretariat of the Pacific Community does not insure participants while attending the meetings or during travel to and from New Caledonia and will not be responsible for any expenses arising out of sickness, injury, other disability or loss of life. It is your responsibility to ensure that your travel is covered by insurance.



**Fabian McKinnon**  
Deputy Director-General, Programmes

13/4/14

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