

PORT:	SAMPLER:	STAFF ID Code	ASSISTANT:	STAFF ID Code	PAGE	OF
VESSEL NAME:	FFA Registration Number	IRCS	REGI			
DATE - START OF TRIP: (DEPARTED PORT)	Y Y M M D D	DATE - END OF TRIP: (ARRIVED IN PORT)	Y Y M M D D			
FISHING AREA	FROM LATITUDE (or code/s)	N TO S	LATITUDE	N TO S	FROM LONGITUDE	

PAGE OF Number pages in order, as used to sample each boat. If one page is used per boat that page must be "PAGE 1 OF 1". If three pages, they are "PAGE 1 OF 3", "PAGE 2 OF 3" and "PAGE 3 OF 3".

This header area should be filled in completely.
 If more than 50 fish are sampled from a single unloading, use additional forms and be sure to fill in all the header detail fields on the additional pages. Especially fill in the port, vessel name and date of sample, which must be re-entered exactly as they appear on the first page.

Port = port of unloading

Sampler and Assistant: Always use the full (first and last) name of the sampler (person measuring the fish), also when there is only one person and assistant (person writing measurements on form).

Staff ID code : Fill in the sampler's and the assistant's unique 'Field Staff ID Code' as issued by the supervisor.

Date at Start of Trip } all dates must have two digits for the year
Date at End of Trip } two digits for month and 2 digits for day
Date of Sample } put a "0" in front of single digit dates
 E.g.: February 3rd, 1997 is written as "97 02 03"

Fishing Area: Record the limits of latitudes and longitudes to the nearest whole degree, if possible. If using a **FISHING AREA code or codes**, place them in the "FROM LATITUDE" box and dashes in the other 3 position boxes.

FFA Vessel Register Number Normally available on the vessel's licence. Domestic vessels may not have this number, so just dash the data field.

IRCS International Radio Call Sign Often painted on the hull. As issued by the vessels's national telecommunication authority.

Registration : Country and Number: The country in which the vessel is registered and registration number that the country

SPECIES	LENGTH		WEIGHT		EXPORT	OTHER
	CM	CODE	KG	CODE	CODE	Specify here

Length: (cm) must be rounded down to whole centimetres (e.g. 69.9cm is recorded as 69 cm). (See "Length Codes" on front of form.)

For exported fish use the country codes
Local codes:
 LL: Local loining
 LN: Local canning
 LM: Local market
 LC: Local crew use
 LO: Local other pls specify (in comments)

- Species**
- | Code | Common Name |
|--------------------|------------------------------|
| YFT | Yellow fin |
| BET | Bigeye |
| ALB | Albacore |
| SKJ | Skipjack |
| MLS | Striped marlin |
| BUM | Blue marlin |
| BLM | Black marlin |
| SWO | Swordfish |
| SFA | Sailfish |
| SSP | Short-billed spearfish |
| MAK | Mako sharks |
| FAL | Silky shark |
| DOL | Mahimahi |
| RRU | Rainbow runner |
| LAG | Opah |
| WAH | Wahoo |
| COM | Spanish mackerel |
| TST | Sickle pomfret |
| Group codes | |
| BRZ | Breams and pomfrets |
| BIL | Marlins, spearfish, sailfish |
| SKH | Sharks |
| SHF | Shark fins (bags) |

Weight: (kg) in kilograms must be recorded to the first decimal place (e.g. 58.79kg is written as 58.8kg, 55.55kg as 55.6kg, 52.31kg as 52.3kg) See "Weight Codes" on front of form.

Country codes:
 AS - American Samoa
 AU - Australia
 EU - Europe
 HK - Hong Kong
 HI - Hawaii
 JP - Japan
 NZ - New Zealand
 TW - Taiwan
 US - Mainland US
 OT - Other

Important !
 Try to record every fish even if you are unable to measure it. If possible also check the vessel for fish that are kept back for crew's use. Record fish not sampled in the table of fish counts in the comment box.

Typical example of a record for yellowfin landed for export to Japan

25	YFT	125	UF	56	GG	JP
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Indicate by circling on all forms.	TUN	BIL	COMMENTS: IF UNABLE TO RECORD UNMEASURED FISH ABOVE then TALLY and TOTAL THOSE FISH HERE: and other COMMENTS Eg: SKJ 11 11 = 11 Ex: When asked why no marlin unloaded the Captain said it was unloaded to Grabit Co..								
Were they all unloaded ?	Y / N	Y / N									
Were all the unloaded fish all	Y / N	Y / N									
Did the sampler check the fish hold?	Y / N										
CALIBRATION	+	mm	Table of fish counts (for unmeasured fish) <table border="1"> <tr><td>SPECIES</td><td>SKJ</td><td></td><td></td></tr> <tr><td>NUMBER</td><td>11</td><td></td><td></td></tr> </table>	SPECIES	SKJ			NUMBER	11		
SPECIES	SKJ										
NUMBER	11										

Fish counts (first page only): - Display the sum of your fish tallies for all unmeasured fish neatly in this table on the first page that you use.

Circle "Y" (yes) or "N" (no) for all questions. for tuna and billfish (BIL). If a few fish are kept back for the crew and not unloaded you can answer "Y". Only circle "N" when several fish are being kept on board to be off-loaded at another place, time or market. All of these questions must be answered on all submitted forms. **Hint:** You will give the exact same answer on every form used for the same unloading, and you won't be able to answer these questions until the end of sampling.

CALIBRATE YOUR CALLIPER Before every port sampling session. Record any reading errors here in millimeters. If the calliper is recording 29.7 cm when it should be 30cm, then record a calibration of - 3 mm.

***Example:** Forty-one of these low valued species were rapidly unloaded to bins while other export species were being measured.

Number (Port sampler should always add these)
Sum of Lengths and **Sum of Weights**
 (The results are used by data entry staff to check that they have made no mistakes. Some countries also use this information to add directly into the TUFMAN database.)
 Add up for the species measured on this form. Don't include counts that are in the "Record Counts of Fish Not Sampled and Comments" box.

NUMBER	
SUM LENGTHS	
SUM WEIGHTS	