

Observer Programme Annual Reporting

The following two pages are a recommended report template for SPC/FFA supported observer programmes. For programmes receiving direct financial support completing such an annual report may be an MOU requirement.

The report template is posted on the ROCW website with encouragement for Observer Coordinators undertake the exercise of trying to produce reports based on the template to bring to the ROCW in November. It is anticipated that brief presentations from each programme, highlighting particular and/or relevant points of interest to the workshop, will be made at the ROCW.

More importantly the exercise will help highlight the relevant strengths and weaknesses of the template to be ironed out during a discussion period on the subject at ROCW-7.

Note that for the data tables requested at the end of the report - although it is anticipated that all will eventually be available from the Tuna Management Database (TUFMAN) not all are currently available at all stations. However, many of the reports can be put together manually.

It is expected for this exercise that data summaries will be based on 2006 data.

Observer Programme Annual Reporting

Narrative

Please discuss, describe or explain the main challenges for your national observer programme under the topics outlined below.

1. Staffing/ Training

How many active observers does your national programme have right now?
What staffing support do your observers currently get – coordinators, deputy coordinators, port sampling supervisor, senior observers, non-certified debriefers, certified debriefers, regular assistance from other fisheries sections – and what are their respective roles (a few brief words)?

Mention if there was any basic training during the year.
Were there any problems finding suitable candidates?
How many candidates sat for pre-selection ? Explain how the pre-selection process went.
How many were successful and how many new observers were certified as competent by SPC / FFA ?
Were there any other training during the year (refresher, debriefing, internal etc).
Please note any training needs.

2. Boarding/ Placements

Have there been any problems with boardings during the year?
If there were any problems mention which fleet was involved (flag / company name)?
Are there any licensed fleets which your observer programme cannot currently board?
Outline the reasons your programme cannot board this fleet?

Does your programme have placement procedures in place?
Who are the placement officers?
Are observers ever required to board vessels without a placement officer (and how often?).
How do you get observers to vessels / to the port?

3. Transiting Observers

Did your programme help-out with any transiting observers from other programmes this year?
What was your observer programme's role – access to funds, travel arrangements, accommodation, and communication (telephone / fax etc) ? Were there any problems with these observers?

4. Funding

Explain how your national observer programme trips are funded. Do you have problems locating funds ?
Are there problems with the observer payments, i.e. problems with the administration / finance department ?
Highlight if there are any problems to do with payments for observers from other observer programmes (i.e. sub-regional, etc) who have boarded, or disembarked from, vessels in your ports.

5. Equipment

Note if there have been any problems supplying your observers with forms, callipers or other equipment.
What other equipment does your programme require ? (*please try to separate what you believe are critical needs from a wish list but feel free to list both – perhaps prioritise items in the wish list*).

6. Extra observer duties

Note if your observers have been asked to carry out any extra duties while at sea (*could be biological sampling, species of special interest (SSI) projects, etc.*). Note the name of the organisation/s and/or the person requesting additional tasks and a summary of the number of times and quantities involved.

7. Port sampling

How do observer and port sampling programmes interact – do observers take part in port sampling activities? If so, how often are observers expected to participate in port sampling activities?

Data Summary - Please attach the following information*.

1. Fleet

1(a) Number of vessels per gear type in the national fleet

➤ (See TUFMAN: Licencing Report # 5a Licencing Summary by Company Nationality)

1(b) Number of foreign licensed vessels by flag / gear type

➤ (See TUFMAN: Licencing Report # 5a Licencing Summary by Company Nationality)

1(c) Target coverage rate by fleet and approximate achieved coverage rate

2. Observer Trips

2(a) Complete list of observer trips completed by the national observer programme during the year.

➤ (See TUFMAN: NTDC Admin Report # 4- 'List of Observer Trips')

2(b) Summary of all observer trips boarded by the national programme observers during the year

➤ (See TUFMAN: NTDC Admin Report # 5 – Annual Observer Summary Report')

2(c) Summary of all trips carried out on the national fleet vessels by the national programme (include trip details).

2(d) Summary of all trips carried out on the foreign licensed vessels by the national programme (include trip details).

2(e) Summary of all trips made by the national programme observers for other observer programmes (sub-regional, regional) (include trip details).

2(f) Summary of transiting observers (show trip details and travelling dates (arrival and departure)).

3. Port Sampling

3a. Complete list of port sampling carried out during the year

➤ (See TUFMAN: NTDC Admin #1 - Port Sampling Monitoring Report)

3b Summary of port sampling completed during the year

➤ (See TUFMAN: NTDC Admin #2 – Port Unloading Summary by Month)

* Some of these reports are available from your TUFMAN database. Please ensure that all data is up-to-date and all information is entered and checked in the database before producing these reports.