

For use with Longline Observer Forms
Revised SPC/FFA MARCH 2014

Longline Debriefing Form

(complete version - 26 05 2016)

Giving direct feedback to observers

TRIP DETAILS – transfer directly from LL-1									
OBSERVER NAME		OBSERVER PROGRAMME		OBSERVER TRIP ID NUMBER			VESSEL NAME		
PORT OF DEPARTURE		DATE OF DEPARTURE YY MM DD		PORT OF ARRIVAL			DATE OF ARRIVAL YY MM DD		
DEBRIEFING DETAILS -									
NAME OF DEBRIEFER		START OF DEBRIEF Date & Time YY MM DD hhmm			END OF DEBRIEF Date & Time YY MM DD hh mm				
<i>if any pre-debriefing</i>									
NAME OF pre-DEBRIEFER		START OF pre-DEBRIEF Date & Time YY MM DD hhmm			END OF pre-DEBRIEF Date & Time YY MM DD hh mm				

Before debriefing starts

- The debriefer should ensure that the correct header details have been filled in on every form. If this has not been done all of the forms should be handed back to the observer and they should be asked to correct and complete the header details on all forms.
- The debriefer should ask the observer to check that the start of set date and times are consistent across all forms. An optional worksheet is provided on the nextpage to help, if this work is necessary.

DEBRIEFER: Cross-check that all forms, the trip report and the journal have been submitted and cross-check with the workbook reference page and the written report section 1.0 Background.

FORM VERSION

1	SUP-2 was revised 2014	Y	N	In no, year is:	
2	LL-1 were revised 2014	Y	N	In no, year is:	
3	LL-2/3 were revised 2014	Y	N	In no, year is:	
4	LL-4 were revised 2014	Y	N	In no, year is:	
5	GEN-1 were revised 2014	Y	N	In no, year is:	
6	GEN-2 were revised 2014	Y	N	In no, year is:	
7	GEN-3 were revised 2014	Y	N	In no, year is:	
8	GEN-4 were revised 2014	Y	N	In no, year is:	
9	GEN-6 were revised 2014	Y	N	In no, year is:	
10	SUP-3 was revised 2014	Y	N	In no, year is:	
11	SUP-4 was revised 2014	Y	N	In no, year is:	

ALL FORMS - HEADER DETAILS

12	Observer Name is completely and correctly filled	Cc	Inc	InR	Er	ErR	X
13	Observer trip ID No. is completely and correctly filled	Cc	Inc	InR	Er	ErR	X
14	Vessel Name is completely and correctly filled	Cc	Inc	InR	Er	ErR	X
15	Page Numbers is completely and correctly filled	Cc	Inc	InR	Er	ErR	X

SUP-2 WORKBOOK REFERENCE FORM

16	Observer Programme Details	Cc	Inc	InR	Er	ErR	X
17	Special Projects	Cc	Inc	InR	Er	ErR	X
18	Forms Management	Cc	Inc	InR	Er	ErR	X

FORM VERSION + HEADER DETAILS + SUP-2 FORM

Revise

Well Done!

RGKT 😊 / ☹️

DEBRIEFER: Cross- check the data fields by questioning, by reading the comments, the journal and written report sections 2.0.

LL-1 FORM : GENERAL INFORMATION

19	A complete set	Cc	Inc	InR	Er	ErR	X
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TRIP DETAILS

20	Observer programme	Cc	Inc	InR	Er	ErR	X
21	Observer name	Cc	Inc	InR	Er	ErR	X
22	Observer nationality	Cc	Inc	InR	Er	ErR	X
23	Observer Trip ID No.	Cc	Inc	InR	Er	ErR	X
24	Trip start and trip end date and time	Cc	Inc	InR	Er	ErR	X
25	Trip start and trip end locations	Cc	Inc	InR	Er	ErR	X
26	Vessel departure port and date	Cc	Inc	InR	Er	ErR	X
27	Vessel name	Cc	Inc	InR	Er	ErR	X
28	Vessel departure date	Cc	Inc	InR	Er	ErR	X
29	Vessel departure port	Cc	Inc	InR	Er	ErR	X

LL-1 FORM General information

Revise

Well Done!

RGKT ☺ / ☹

DEBRIEFER: Cross- check the data fields by questioning, by reading the comments, the journal and written report section 5.1.

VESSEL - details

30	Vessel Owner	Cc	Inc	InR	Er	ErR	X
31	Captain and Master; Names and ID documents & No.	Cc	Inc	InR	Er	ErR	X
32	Fishing permits (or license numbers)	Cc	Inc	InR	Er	ErR	X
33	Length	Cc	Inc	InR	Er	ErR	X
34	Registration number, IRCS (or WIN) and Flag	Cc	Inc	InR	Er	ErR	X
35	UVI	Cc	Inc	InR	Er	ErR	X
36	Flag	Cc	Inc	InR	Er	ErR	X
37	IRCS	Cc	Inc	InR	Er	ErR	X
38	Fish hold capacity	Cc	Inc	InR	Er	ErR	X
39	Gross Tonnage	Cc	Inc	InR	Er	ErR	X

Vessel Details

Revise

Well Done!

RGKT ☺ / ☹

DEBRIEFER: Cross- check the data fields by questioning, by reading the comments, the journal and written report sections 5.2.

CREW NATIONALITY

40	Nationality of Captin and Fishing Master	Cc	Inc	InR	Er	ErR	X
41	Other crew	Cc	Inc	InR	Er	ErR	X
42	How many	Cc	Inc	InR	Er	ErR	X

Crew Nationality

Revise

Well Done!

RGKT 😊 / ☹️

DEBRIEFER: Cross- check the data fields by questioning, by reading the comments, the journal and written report section 5.3.

ELECTRONICS

43	Y / N data fields	Cc	Inc	InR	Er	ErR	X
44	Advances in technology	Cc	Inc	InR	Er	ErR	X
45	Usage	Cc	Inc	InR	Er	ErR	X
46	Make and Model	Cc	Inc	InR	Er	ErR	X
47	How many	Cc	Inc	InR	Er	ErR	X
48	VMS - system	Cc	Inc	InR	Er	ErR	X
49	Communication services	Cc	Inc	InR	Er	ErR	X
50	Information services	Cc	Inc	InR	Er	ErR	X
51	Comments (r.h.s.)	Cc	Inc	InR	Er	ErR	X

Electronics

Revise

Well Done!

RGKT ☺ / ☹

DEBRIEFER: Cross- check the data fields by questioning, by reading the comments, the journal and written report sections 5.4

FISHING GEAR

52	Y / N	Cc	Inc	InR	Er	ErR	X
53	Usage	Cc	Inc	InR	Er	ErR	X
54	Advances in technology	Cc	Inc	InR	Er	ErR	X

Fishing gear - FISHING LINE MATERIAL

55	Mainline material	Cc	Inc	InR	Er	ErR	X
56	Mainline diameter	Cc	Inc	InR	Er	ErR	X
57	Mainline length	Cc	Inc	InR	Er	ErR	X
58	Branchline materials	Cc	Inc	InR	Er	ErR	X
59	Branchline diameter	Cc	Inc	InR	Er	ErR	X
60	Wire trace Y / N	Cc	Inc	InR	Er	ErR	X
61	Branchline Weights Y / N	Cc	Inc	InR	Er	ErR	X
62	Branchline weight	Cc	Inc	InR	Er	ErR	X
63	Distance of weight from hook						
64	Hook size	Cc	Inc	InR	Er	ErR	X
65	Hook percentage (%)	Cc	Inc	InR	Er	ErR	X
66	Hook - description (<i>swivels, offset, rings</i>)	Cc	Inc	InR	Er	ErR	X

Fishing Gear + fishing line material

Revise

Well Done!

RGKT 😊 / 😞

DEBRIEFER: Cross-check the data fields by questioning the observer and by reading the comments, the journal and written report sections 5.5

SAFETY EQUIPMENT

67	Provided for Observer:	Cc	Inc	InR	Er	ErR	X
68	Suitable size	Cc	Inc	InR	Er	ErR	X
69	Availability	Cc	Inc	InR	Er	ErR	X
70	No. of Life Buoys / Life Rings	Cc	Inc	InR	Er	ErR	X
71	EPIRBS - total	Cc	Inc	InR	Er	ErR	X
72	EPRIBS -no. with battery expired	Cc	Inc	InR	Er	ErR	X
73	Life rafts - No. of people	Cc	Inc	InR	Er	ErR	X
74	Life rafts - Inspection Date	Cc	Inc	InR	Er	ErR	X

Safety Equipment

Revise

Well Done!

RGKT ☺ / ☹

DEBRIEFER: Cross- check the data fields by questioning, by reading the comments, the journal and written report sections 5.6

REFRIGERATION METHOD

75	Y / N	Cc	Inc	InR	Er	ErR	X
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WASTE DISPOSAL SYSTEM

76	Description	Cc	Inc	InR	Er	ErR	X
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LL-1 FORM page 2 -

77	Observations / Comments / Other Gear	Cc	Inc	InR	Er	ErR	X
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Refrigeration, Waste and LL-2 form.

Revise

Well Done!

RGKT ☺ / ☹

DEBRIEFER: Cross- check the data fields by questioning, by reading the comments, the journal and written report sections 6.3

LL-2/3: SET AND HAUL INFORMATION

78	A complete set	Cc	Inc	InR	Er	ErR	X
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LONGLINE SET SPECIFICATIONS

79	No. of Hooks per basket	Cc	Inc	InR	Er	ErR	X
80	Total No. of Baskets	Cc	Inc	InR	Er	ErR	X
81	Total No. of Hooks	Cc	Inc	InR	Er	ErR	X
82	Length of Floatline	Cc	Inc	InR	Er	ErR	X
83	Line Setting Speed	Cc	Inc	InR	Er	ErR	X
84	Branchline set interval (s)	Cc	Inc	InR	Er	ErR	X
85	Between branchlines	Cc	Inc	InR	Er	ErR	X
86	Length of branchline	Cc	Inc	InR	Er	ErR	X
87	Vessel speed for setting	Cc	Inc	InR	Er	ErR	X
88	Shark lines - Number	Cc	Inc	InR	Er	ErR	X
89	Shark lines - Length	Cc	Inc	InR	Er	ErR	X
90	Were TDRs deployed?	Cc	Inc	InR	Er	ErR	X
91	Target species	Cc	Inc	InR	Er	ErR	X

LL- 2/3 Data + Longline Set Specification

Revise

Well Done!

RGKT 😊 / 😞

DEBRIEFER: Cross- check the data fields by questioning, by reading the comments, the journal and written report sections 6.3.

START OF SET

92	Ship's date and time	Cc	Inc	InR	Er	ErR	X
93	UTC date and time	Cc	Inc	InR	Er	ErR	X

Start of Set

Revise

Well Done!

RGKT 😊 / ☹️

DEBRIEFER: Cross- check the data fields by questioning, by reading the comments, the journal and written report sections 6.0

MITIGATION

94

Y / N (includes offal discharge)

Cc Inc InR Er ErR X

Mitigation

Revise

Well Done!

RGKT ☺ / ☹

DEBRIEFER: Cross-check the data fields by questioning the observer and by reading the comments the journal and the written section 6.5.

BAIT

95	Species	Cc	Inc	InR	Er	ErR	X
96	KGs	Cc	Inc	InR	Er	ErR	X
97	Hook Nos	Cc	Inc	InR	Er	ErR	X
98	Bait dyed blue	Cc	Inc	InR	Er	ErR	X
99	No. of light sticks	Cc	Inc	InR	Er	ErR	X

Bait

Revise

Well Done!

RGKT 😊 / ☹️

COMMENTS

100	Ship's time	Cc	Inc	InR	Er	ErR	X
101	Comments	Cc	Inc	InR	Er	ErR	X

Ships' time and comments

Revise

Well Done!

RGKT ☺ / ☹

DEBRIEFER: Cross- check the data fields by questioning, by reading the comments, the journal and written report sections 6.8 and 6.9

UNUSUAL SET DETAILS

102

Unusual set details**Cc Inc InR Er ErR X**

Unusual Set Details

Revise

Well Done!

RGKT 😊 / 😞

SET LOG

103	Start - time and position	Cc	Inc	InR	Er	ErR	X
104	End - time and position	Cc	Inc	InR	Er	ErR	X
105	Observed directly	Cc	Inc	InR	Er	ErR	X

HAUL LOG

106	Start - time and position	Cc	Inc	InR	Er	ErR	X
107	Mostly hourly	Cc	Inc	InR	Er	ErR	X
108	End - time and position	Cc	Inc	InR	Er	ErR	X

Set Log and Haul Log

Revise

Well Done!

RGKT 😊 / ☹️

DEBRIEFER: Cross-check the data fields by questioning the observer and by reading the comments and the journal.

TOTAL BASKETS

109

Total baskets observed**Cc Inc InR Er ErR X**

Total Baskets

Revise

Well Done!

RGKT ☺ / ☹

DEBRIEFER: Cross- check the data fields by questioning, by reading the comments, the journal and written report sections 11.0

GEN-3

110	Gen-3 - Y / N	Cc	Inc	InR	Er	ErR	X
111	Gen-3 - reported in journal	Cc	Inc	InR	Er	ErR	X

GEN-3

Revise

Well Done!

RGKT 😊 / ☹️

DEBRIEFER: Cross-check the data fields by questioning the observer and by reading the comments and the journal.

LL-4: CATCH MONITORING

112	A complete set	Cc	Inc	InR	Er	ErR	X
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HEADER DETAILS

113	Set No.	Cc	Inc	InR	Er	ErR	X
114	Measuring Instrument	Cc	Inc	InR	Er	ErR	X
115	Ship's Start of Set Date and Time	Cc	Inc	InR	Er	ErR	X
116	Start of Haul Date	Cc	Inc	InR	Er	ErR	X

LL-4 data HEADER DETAILS

Revise

Well Done!

RGKT ☺ / ☹

DEBRIEFER: Cross- check the data fields by questioning, by reading the comments, the journal and written report sections 8.0

CATCH DETAILS

117	Ship's Time	Cc	Inc	InR	Er	ErR	X
118	Hook No.	Cc	Inc	InR	Er	ErR	X
119	Species Code	Cc	Inc	InR	Er	ErR	X
120	Condition Caught	Cc	Inc	InR	Er	ErR	X
121	Condition Discard	Cc	Inc	InR	Er	ErR	X
122	Length (cm)	Cc	Inc	InR	Er	ErR	X
123	Length (code)	Cc	Inc	InR	Er	ErR	X
124	Weight	Cc	Inc	InR	Er	ErR	X
125	Fate Code	Cc	Inc	InR	Er	ErR	X
126	Sex	Cc	Inc	InR	Er	ErR	X

Catch Details

Revise

Well Done!

RGKT 😊 / ☹️

Catch Details contd

Revise

Well Done!

RGKT ☺ / ☹

DEBRIEFER: Cross-check the data fields by questioning the observer and by reading the comments and the journal.

TALLIES

127	Tally area	Cc	Inc	InR	Er	ErR	X
128	Total baskets monitored	Cc	Inc	InR	Er	ErR	X

Tallies

Revise

Well Done!

RGKT ☺ / ☹

DEBRIEFER: Cross-check the data fields by questioning the observer and by reading the comments and the journal.

**GEN-1 + GEN -1 SUPPLEMENTARY FORM -
VESSEL SIGHTINGS, TRANSFER LOG**

129	A complete set	Cc	Inc	InR	Er	ErR	X
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VESSEL OR AIRCRAFT SIGHTINGS

DNE

130	Ship's time - date and time	Cc	Inc	InR	Er	ErR	X	
131	Observer's vessel position	Cc	Inc	InR	Er	ErR	X	
132	SIGHTED VESSEL OR AIRCRAFT	Name	Cc	Inc	InR	Er	ErR	X
133		IRCS	Cc	Inc	InR	Er	ErR	X
134		Flag	Cc	Inc	InR	Er	ErR	X
135		Type Code	Cc	Inc	InR	Er	ErR	X
136	Compass bearing and distance	Cc	Inc	InR	Er	ErR	X	
137	Action code and photo frame	Cc	Inc	InR	Er	ErR	X	
138	Photo frame #	Cc	Inc	InR	Er	ErR	X	
139	Comments	Cc	Inc	InR	Er	ErR	X	

GEN-1 and VESSEL + AIRCRAFT SIGHTINGS

Revise

Well Done!

RGKT ☺ / ☹

DEBRIEFER: Cross-check the data fields by questioning the observer and by reading the comments and the journal.

FISH TRANSFERS, DUMPING, BUNKERING

DNE

140	Observer's vessel - Ship's date and time	Cc	Inc	InR	Er	ErR	X
141	Observer's vessel - Position	Cc	Inc	InR	Er	ErR	X
142	Other vessel - name	Cc	Inc	InR	Er	ErR	X
143	Other vessel - IRCS	Cc	Inc	InR	Er	ErR	X
144	Other vessel - Flag	Cc	Inc	InR	Er	ErR	X
145	Other vessel - Type Code	Cc	Inc	InR	Er	ErR	X

FISH TRANSFERRED

DNE

146	Species	Cc	Inc	InR	Er	ErR	X
147	Units (weight or No)	Cc	Inc	InR	Er	ErR	X
148	Action Code - host vessel	Cc	Inc	InR	Er	ErR	X
149	Comments	Cc	Inc	InR	Er	ErR	X

FISH TRANSFERS

Revise

Well Done!

RGKT ☺ / ☹

DEBRIEFER: Cross-check the data fields by questioning the observer and by reading the comments, the journal and written report section (8.4.6 to 8.4.8).

GEN-2 FORM - SPECIES OF SPECIAL INTEREST

150	A complete set	Cc	Inc	InR	Er	ErR	X
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THE SPECIES WAS

DNE

151	Species code	Cc	Inc	InR	Er	ErR	X
152	Species description	Cc	Inc	InR	Er	ErR	X
153	'The species was' ticked	Cc	Inc	InR	Er	ErR	X
154	Time of first observer sighting	Cc	Inc	InR	Er	ErR	X
155	Final Encounter - ship's date and time	Cc	Inc	InR	Er	ErR	X
156	Final Encounter - position	Cc	Inc	InR	Er	ErR	X
157	Did the observer sight before set	Cc	Inc	InR	Er	ErR	X

GEN-2 + THE SPECIES WAS

Revise

Well Done!

RGKT ☺ / ☹

DEBRIEFER: Cross-check the data fields by questioning the observer and by reading the comments, the journal and written report section (8.4.6 to 8.4.8).

SPECIES LANDED ON DECK**DNE**

158	Landed - Condition Code	Cc	Inc	InR	Er	ErR	X
159	Landed - Condition Description	Cc	Inc	InR	Er	ErR	X
160	Discarded - Condition Code	Cc	Inc	InR	Er	ErR	X
161	Discarded - Condition Description	Cc	Inc	InR	Er	ErR	X
162	Length	Cc	Inc	InR	Er	ErR	X
163	Length Code	Cc	Inc	InR	Er	ErR	X
164	Sex	Cc	Inc	InR	Er	ErR	X
165	Description	Cc	Inc	InR	Er	ErR	X

SPECIES LANDED ON DECK

Revise

Well Done!

RGKT ☺ / ☹

DEBRIEFER: Cross-check the data fields by questioning the observer and by reading the comments, the journal and written report section 10.1.

TAGS**DNE**

166	Retrieved - tag number	Cc	Inc	InR	Er	ErR	X
167	Retrieved - type and organisation	Cc	Inc	InR	Er	ErR	X
168	Placed - tag number	Cc	Inc	InR	Er	ErR	X
169	Placed - type and organisation	Cc	Inc	InR	Er	ErR	X

TAGS

Revise

Well Done!

RGKT ☺ / ☹

DEBRIEFER: Cross-check the data fields by questioning the observer and by reading the comments, the journal and written report section 8.4.8.

INTERACTION WITH VESSEL OR VESSEL GEAR

DNE

170	Vessel Activity ticked	Cc	Inc	InR	Er	ErR	X
171	Start of Interaction - No	Cc	Inc	InR	Er	ErR	X
172	Start of Interaction - Condition Code	Cc	Inc	InR	Er	ErR	X
173	End of Interaction - No	Cc	Inc	InR	Er	ErR	X
174	End of Interaction - code	Cc	Inc	InR	Er	ErR	X
175	End of Interaction - Description	Cc	Inc	InR	Er	ErR	X
176	Description	Cc	Inc	InR	Er	ErR	X

INTERACTION WITH VESSEL OR VESSEL GEAR

Revise

Well Done!

RGKT 😊 / ☹️

DEBRIEFER: Cross-check the data fields by questioning the observer and by reading the comments and the journal.

SPECIES SIGHTED**DNE**

177	Vessel activity when sighted	Cc	Inc	InR	Er	ErR	X
178	Number sighted	Cc	Inc	InR	Er	ErR	X
179	Number of adults	Cc	Inc	InR	Er	ErR	X
180	Number of juveniles	Cc	Inc	InR	Er	ErR	X
181	Estimate the overall length(s)	Cc	Inc	InR	Er	ErR	X
182	Distance from vessel	Cc	Inc	InR	Er	ErR	X
183	Species behaviour when sighted	Cc	Inc	InR	Er	ErR	X

SSIs – SIGHTINGS

Revise

Well Done!

RGKT ☺ / ☹

DEBRIEFER: Cross-check the data fields by questioning the observer and by reading the comments, the journal and written report section 11.0 Vessel Trip Monitoring

GEN-3 FORM - VESSEL TRIP REPORT

184	A complete set	Cc	Inc	InR	Er	ErR	X
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HEADER DETAILS

185	Observer programme	Cc	Inc	InR	Er	ErR	X
186	Nationality of boarding vessel (see box on right)	Cc	Inc	InR	Er	ErR	X
187	Observer name, nationality, trip ID number	Cc	Inc	InR	Er	ErR	X
188	Vessel name	Cc	Inc	InR	Er	ErR	X
189	Coastal state licences	Cc	Inc	InR	Er	ErR	X
190	Country Reg No.	Cc	Inc	InR	Er	ErR	X
191	UVI, IRCS	Cc	Inc	InR	Er	ErR	X
192	Vessel flag	Cc	Inc	InR	Er	ErR	X
193	Vessel gear type	Cc	Inc	InR	Er	ErR	X

GEN-3 HEADER DETAILS

Revise

Well Done!

RGKT 😊 / ☹️

DEBRIEFER: Cross-check the data fields by questioning the observer and by reading the comments, the journal and written report section 11.0 Vessel Trip Monitoring

RS- OBSERVER RIGHTS / SOCIAL BEHAVIOUR

194	Ticked	Cc	Inc	InR	Er	ErR	X
195	Page No	Cc	Inc	InR	Er	ErR	X

NATIONAL REGULATIONS

196	Ticked	Cc	Inc	InR	Er	ErR	X
197	Page No	Cc	Inc	InR	Er	ErR	X

WCPFC - CMMs

198	Ticked	Cc	Inc	InR	Er	ErR	X
199	Page No	Cc	Inc	InR	Er	ErR	X

LOGSHEET RECORDING

200	Ticked	Cc	Inc	InR	Er	ErR	X
201	Page No	Cc	Inc	InR	Er	ErR	X

SPECIES OF SPECIAL INTEREST - SSIs

202	Ticked	Cc	Inc	InR	Er	ErR	X
203	Page No	Cc	Inc	InR	Er	ErR	X

POLLUTION

204	Ticked	Cc	Inc	InR	Er	ErR	X
205	Page No	Cc	Inc	InR	Er	ErR	X

SEA SAFETY

206	Ticked	Cc	Inc	InR	Er	ErR	X
207	Page No	Cc	Inc	InR	Er	ErR	X

GEN-3 INFRINGEMENTS

Revise

Well Done!

RGKT 😊 / 😞

DEBRIEFER: Cross-check the data fields by questioning the observer and by reading the comments, the journal and written report section 11.0 Vessel Trip Monitoring.

GEN-3 FORM - page 2 - VESSEL TRIP REPORT

208	A complete set	Cc	Inc	InR	Er	ErR	X
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EXPLANATION

209	Description is clear	Cc	Inc	InR	Er	ErR	X
210	Journal Page numbers indicated	Cc	Inc	InR	Er	ErR	X
211	Signature & Date	Cc	Inc	InR	Er	ErR	X

GEN-3 pg2 FORMS + ALL DATA FIELDS

Revise

Well Done!

RGKT ☺ / ☹

DEBRIEFER: Cross-check the data fields by questioning the observer and by reading the comments, the journal and written report.

GEN-4 FORM - CONVERSION FACTORS

212	A complete set	Cc	Inc	InR	Er	ErR	X
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HEADER DETAILS

DNE

213	Measuring Instrument	Cc	Inc	InR	Er	ErR	X
214	Make Model and Capacity of Scales	Cc	Inc	InR	Er	ErR	X
215	Ship's start and ship's end : Date & time	Cc	Inc	InR	Er	ErR	X

DETAILS OF WEIGHTS & MEASUREMENTS

DNE

216	Set number & ships's time	Cc	Inc	InR	Er	ErR	X
217	Label number and species Code	Cc	Inc	InR	Er	ErR	X
218	Lengths	Cc	Inc	InR	Er	ErR	X
219	Weights	Cc	Inc	InR	Er	ErR	X
220	Processed Weights	Cc	Inc	InR	Er	ErR	X
221	Landed weight	Cc	Inc	InR	Er	ErR	X
222	Comments	Cc	Inc	InR	Er	ErR	X

GEN-4 FORMS + ALL DATA FIELDS

Revise

Well Done!

RGKT 😊 / 😞

DEBRIEFER: Cross-check the data fields by questioning the observer and by reading the comments, the journal and written report section 11.0 Vessel Trip Monitoring

GEN-6 - POLLUTION REPORT

223	A complete set	Cc	Inc	InR	Er	ErR	X
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INCIDENT DETAILS

DNE

224	Ship's date and time	Cc	Inc	InR	Er	ErR	X
225	Position	Cc	Inc	InR	Er	ErR	X
226	EEZ / Harbour	Cc	Inc	InR	Er	ErR	X
227	Wind direction + speed	Cc	Inc	InR	Er	ErR	X
228	Sea conditions and current	Cc	Inc	InR	Er	ErR	X
229	Observer's vessel activity	Cc	Inc	InR	Er	ErR	X
230	Name of offending vessel	Cc	Inc	InR	Er	ErR	X
231	IRCS and type of vessel	Cc	Inc	InR	Er	ErR	X
232	Your position from offending vessel (compass + distance)	Cc	Inc	InR	Er	ErR	X

WASTE DUMPED OVERBOARD

DNE

233	Material ticked	Cc	Inc	InR	Er	ErR	X
234	Describe type	Cc	Inc	InR	Er	ErR	X
235	Describe quantity	Cc	Inc	InR	Er	ErR	X

OIL SPILLAGES AND LEAKAGES

DNE

236	Source ticked	Cc	Inc	InR	Er	ErR	X
237	Visual appearance / colour	Cc	Inc	InR	Er	ErR	X
238	Describe area and quantity	Cc	Inc	InR	Er	ErR	X

ABANDONED or LOST FISHING GEAR

DNE

239	Activity ticked	Cc	Inc	InR	Er	ErR	X
240	Describe gear	Cc	Inc	InR	Er	ErR	X
241	Estimate quantity	Cc	Inc	InR	Er	ErR	X
242	Other comments	Cc	Inc	InR	Er	ErR	X

QUESTIONS

DNE

243	Y / N	Cc	Inc	InR	Er	ErR	X
244	Photo Frame	Cc	Inc	InR	Er	ErR	X

DEBRIEFER: Cross-check the data fields by questioning the observer and by reading the comments, the journal and written report section 11.0 Vessel Trip Monitoring

GEN-6 FORM (all data fields)

Revise

Well Done!

RGKT ☺ / ☹

DEBRIEFER: Cross-check the data fields by questioning the observer and by reading the comments, the journal and written report.

TRIP RECONCILIATION - SUP-3 FORM

245	A complete set	Cc	Inc	InR	Er	ErR	X
246	All travel details data fields	Cc	Inc	InR	Er	ErR	X

ADVANCES AND CLAIMS- SUP-4 FORM

247	A complete set	Cc	Inc	InR	Er	ErR	X
248	All advances and claims data fields	Cc	Inc	InR	Er	ErR	X

SUPPLEMENTARY FORMS

Revise

Well Done!

RGKT 😊 / ☹️

DEBRIEFER: Cross-check the data fields by questioning the observer and by reading the comments, the journal and written report section 10.1 Tags.

TAG RECOVERY FORM / MULTIPLE TAG RECOVERY FORM

249	A complete set	Cc	Inc	InR	Er	ErR	X
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CRITICAL TAG INFORMATION

DNE

250	Tag number (tag # found in repeating boxes for multi-tag form)	Cc	Inc	InR	Er	ErR	X
251	Date returned or date when tag found	Cc	Inc	InR	Er	ErR	X
252	Where found	Cc	Inc	InR	Er	ErR	X
253	Activity when found or process when found	Cc	Inc	InR	Er	ErR	X
254	Well number	Cc	Inc	InR	Er	ErR	X

FISH INFORMATION (For multiple tag form, check through all boxes on form)

DNE

255	Species	Cc	Inc	InR	Er	ErR	X
256	Species Reliability	Cc	Inc	InR	Er	ErR	X
257	Fork length	Cc	Inc	InR	Er	ErR	X
258	How measured	Cc	Inc	InR	Er	ErR	X
259	Who measured	Cc	Inc	InR	Er	ErR	X
260	Fish Processed state when measured	Cc	Inc	InR	Er	ErR	X
261	Fish weight	Cc	Inc	InR	Er	ErR	X
262	How weighed	Cc	Inc	InR	Er	ErR	X
263	Fish processed state when weighed	Cc	Inc	InR	Er	ErR	X

TAG RECOVERY FORM (see next page also)

CARRIER INFORMATION**DNE**

271	Carrier name	Cc	Inc	InR	Er	ErR	X
272	Carrier flag	Cc	Inc	InR	Er	ErR	X
273	Date of transshipment	Cc	Inc	InR	Er	ErR	X
274	Location of transshipment	Cc	Inc	InR	Er	ErR	X
275	Transshipment position	Cc	Inc	InR	Er	ErR	X

FINDER INFORMATION**DNE**

276	Finder's name	Cc	Inc	InR	Er	ErR	X
277	Finder's address	Cc	Inc	InR	Er	ErR	X
278	Port of recovery or country of recovery	Cc	Inc	InR	Er	ErR	X
279	Information received	Cc	Inc	InR	Er	ErR	X
280	Tag provided with this form	Cc	Inc	InR	Er	ErR	X
281	Form completed by	Cc	Inc	InR	Er	ErR	X

TAG RECOVERY FORM

Revise

Well Done!

RGKT ☺ / ☹

LL WRITTEN REPORT

282	1.0 Background	Incomplete	Weak	Good	Very Good	Excellent
283	2.0 Cruise Summary	Incomplete	Weak	Good	Very Good	Excellent
284	3.0 Data collected	Incomplete	Weak	Good	Very Good	Excellent
285	4.0 Chain of Custody	Incomplete	Weak	Good	Very Good	Excellent
286	5.0 Vessel and Crew Details	Incomplete	Weak	Good	Very Good	Excellent
287	6.0 Fishing Strategy	Incomplete	Weak	Good	Very Good	Excellent
288	7.0 Environmental Conditions	Incomplete	Weak	Good	Very Good	Excellent
289	8.0 Catch Details	Incomplete	Weak	Good	Very Good	Excellent
290	9.0 Trans-shipment / Transfer	Incomplete	Weak	Good	Very Good	Excellent
291	10.0 Other Projects	Incomplete	Weak	Good	Very Good	Excellent
292	11.0 Vessel Trip Monitoring	Incomplete	Weak	Good	Very Good	Excellent
293	12.0 Vessel's Own Data Collection	Incomplete	Weak	Good	Very Good	Excellent
294	13.0 General	Incomplete	Weak	Good	Very Good	Excellent
295	14.0 Problems Encountered	Incomplete	Weak	Good	Very Good	Excellent
296	15.0 Conclusions / Rec	Incomplete	Weak	Good	Very Good	Excellent
297	16.0 Acknowledgements	Incomplete	Weak	Good	Very Good	Excellent

THE JOURNAL

298	Dates	Incomplete	Weak	Good	Very Good	Excellent
299	Times	Incomplete	Weak	Good	Very Good	Excellent
300	Page Numbers	Incomplete	Weak	Good	Very Good	Excellent
301	Headings	Incomplete	Weak	Good	Very Good	Excellent
302	Chronological Order	Incomplete	Weak	Good	Very Good	Excellent
303	Information Provided	Incomplete	Weak	Good	Very Good	Excellent
304	Sufficient Information	Incomplete	Weak	Good	Very Good	Excellent
305	New day / New page	Incomplete	Weak	Good	Very Good	Excellent
306	Hand writing	Incomplete	Weak	Good	Very Good	Excellent

DATA PRESENTATION

307	Directly	Cc	Er
308	Clear and legible	Cc	Er
309	One Response	Cc	Er
310	Vague data	Cc	Er
311	Comments	Cc	Er
312	2B Pencil (not pen)	Cc	Er
313	Previous data collection standards	Cc	Er

WRITTEN REPORT + JOURNAL + PRESENTATION